



Job Title : Maintenance Technician
Reporting to : Technical Services Manager

PRINCIPAL PURPOSE OF ROLE:

To work under the direction of the Technical Services Manager to ensure that all machinery, plant, buildings and equipment are maintained in a safe, functional and efficient condition.

KEY RESPONSIBILITIES: (the duties and tasks outlined are not intended to be exhaustive and other duties may be required from time to time):

General:

- To acknowledge and promote the Company culture
- To follow Company Health and Safety procedures at all times
- To exhibit a professional attitude at all times
- To contribute towards in-house promotions and activities.
- To promote and ensure the good reputation of Bluestone
- Ensure that all information of a confidential nature gained in the course of duty is not divulged to third parties
- Notify line manager as soon as possible of your inability to report to duty for all periods of absence (in accordance with the Attendance Management Procedure)
- You may be required to carry out other tasks within your Department and within other Departments which naturally fall within the reasonable expectations of the post.

Specific:

1. To ensure that all equipment in the area of the postholder's responsibility is
 - Maintained at all times in a safe and serviceable condition
 - Serviced or maintained according to schedule
 - Operating efficiently and within manufacturer's specifications.
2. To undertake minor electrical works under the supervision of the Technical Services Supervisor.
3. To perform regular safety checks and report any irregularities or concerns to the appropriate authority.
4. To perform repair and maintenance tasks as required by Technical Services Supervisor/Technical Services Manager.
5. To follow agreed maintenance and checking schedules.

6. To work at all times within the Company's Health and Safety policy and procedures.
7. To complete assigned projects within the timescales and to the required standard.
8. To be prepared to work in all areas of the operation as required by the Technical Services Supervisor/Technical Services Manager.

EXPERIENCE/KNOWLEDGE / SKILLS / UNDERSTANDING:

Essential:

- At least two year's demonstrable experience in maintenance and repair in an industrial or commercial environment
- Competent at working with electrics and electrical equipment
- The ability to work within a schedule whilst using own initiative to problem solve
- Ability to work to deadlines under pressure
- Satisfactory levels of fitness to carry out duties/tasks
- Previous experience of working within a guest focused environment

Desirable:

- Basic computer skills
- Experience of undertaking work area risk assessments
- Trained in Manual Handling.
- First Aid qualification.
- Sound understanding of Health and Safety issues.
- Trade qualification in Building Maintenance and Electrical/Engineering/ according to designated area of responsibility.
- Good communication skills, with the ability to write clear and accurate reports.

PERSONAL ATTRIBUTES / COMPETENCIES REQUIRED FOR POST HOLDER

- Excellent personal presentation.
- Positive "can-do" attitude.
- Good team player
- Solution focused, problem solver
- Observant and with an eye for detail.
- Able to use own initiative and work unsupervised
- Meticulous and with high standards of work.
- Honest and reliable.
- Flexibility, as shift and night working may be required.